



Minutes of Friends of Peterborough Lido Committee Meeting		
Date: 25 April 2023	Time: 14.00	Location: Hampton Leisure Centre
Chair	David Godfrey (DG)	
Minutes	Sue Godfrey (SG)	
Attendees	<p>FoPL</p> <p>David Godfrey (DG) Clare Marshall (CM) Sue Godfrey (SG) Maggie Divers (MD) Monica Ilett (MI) Nick Carter (NC) Kay Collins (KC)</p> <p>Vivacity/PL</p> <p>Ian Spence (IS) Sam Hickman (SH) Dominic Gray (DG)</p>	
Apologies	Karen Brine (KB) Hazel Barnard (HB) Jemma Rees(JR)	
Agenda item 1: Introductions and Welcome (DG)		
Discussion	DG welcomed everyone and the new committee member Kay Collins. KC	
Agenda item2: Previous minutes and actions arising (DG/CM)		

Discussion	<p>DG asked if everyone had seen and read the minutes, which had been summarised to reflect the general meeting points. All agreed the minutes acceptable.</p> <p>CM had a number of points to raise:</p> <ul style="list-style-type: none"> i) Constitution changes KB presented at the AGM proposed changes to the number of years officers could serve on the committee this was changed from three years to five years and agreed at the AGM by all the members ii) Hoist and signage. The signage has been purchased but as yet the FoPL have not been billed. DM will feedback about the hoist, SH informed the meeting two holes have already been drilled to accommodate the hoist. CM stated that however much the signage costs we will still have £500 to spend and need to consider this. DG asked if using the money to train and sponsor lifeguards would be a possibility? iii) There is ongoing research looking for someone to help with IT iv) Still ongoing to establish email for FoPL v) Website domain changed to be charged to FoPL vi) Full constitution to be put on website this is ongoing. vii) Draft role descriptions for committee members is still ongoing. viii) Application forms completed viii) completed x) completed
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Agenda item 3: Bank Signatories and banking arrangements (DG)

Discussion	DG reported that the change of signature forms had now been completed and would be sent with a covering letter to the bank by MD	
Action	Person Responsible	Deadline
Ensure change of signatories completed	DG MD	May 2023

Agenda item 4: Financial update (MD)

Discussion	MD stated as at 03/04/23 there was £2,572 including Midsummer Magic £300.00 outstanding for IT £32.00 for a new laminating machine for CM SH suggested using money to buy Dri robes for the lifeguards agreed as a good idea. SH suggested FoPL could buy umbrellas for the	
Action Items	Person Responsible	Deadline
To be decided to provide Dri Robes for lifeguards	Sam Hickman	
Agenda item 5: Membership update (KB/CM)		
Discussion	CM has laminated cards for the members There are 60 members, 1 honorary member, 3 outstanding enquiries, 14 non renewals. Membership has grown from 53 to 60. CM spoke of the new member who is an adaptive athlete training to be a cross channel swimmer, her name is Sophie Etheridge she is a fully qualified swimming coach. SH stated she could sign her up ? She swims for a two hour session then after the break another two hours. DG mentioned how swimmers come from far and wide, on Sunday from Castle Bytham and CM mentioned someone who had cycled from Market Harborough. NC spoke of a swimmer who belonged to a cold water swimming group called polar and penguin.	
Agenda Item 6: Feedback from FoPL members (KB/CM)		

Discussion	<p>Sent to KB a letter from Jo Liggins where she commented on how cold and dark the café area was and she suggested if the café counter was facing the teaching pools it would be more open and lighter and more customer friendly.</p> <p>Howard Marshall had commented that several swimmers have noticed that the speed and route on the signage is only on the pool side which is not helpful. They should have information on both sides.</p> <p>DG fed back that he had a member who had spoken how complicated the pricing structure was. IS agreed that he had taken note and would consider. JR had written a memo which had greatly simplified the times and prices.</p> <p>DG suggested doing an inventory at the end of the season of all things that need attention – eg missing locker doors etc. which could be</p>
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Conclusion Pricing system unclear and needs clarification

Action Items	Person Responsible	Deadline
Pricing system	IS	

Agenda item 7: Feedback from Vivacity/PL (IS/SH)

Discussion	<p>IS from Peterborough Ltd spoke of the future where there are many ideas being considered. Some of these are 'on ice' due to the failed lottery bid. IS commented that they were told one of the reasons they failed the bid was because they were not a charity.</p> <p>SH suggested an events calendar. Starting on the 8th of May there is a six week Boot Camp fitness class.</p> <p>Health and well-being – cardiac mobility?</p> <p>MI asked if a person is a carer for an attendee at the Lido do they get in free? The answer is yes.</p> <p>DG asked if they advertised the Lido in the various hotels near the Lido? Generally agreed that the word is being spread as much as possible.</p>
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Agenda item 8: IT/Website update (MI)

Discussion	<p>Website has been paid for two years costing £300.00. The name has not been changed and will last another two years.</p> <p>Need to change FoPL email from gmail to the server website, there is no cost but it will make it easier. Gmail could be a stumbling block as limited access.</p> <p>Over the last two weeks KB has taken over facebook and twitter. There should be another name to go on the websites in case MI is not able to complete the tasks.</p> <p>CM informed the committee that she is trying to put something on social media daily to showcase the Lido.</p> <p>DG congratulated MI on doing such a good job.</p>
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Agenda item 9: Constitution Matters

Discussion	<p>DG spoke of his concern about personal liability for volunteers.</p> <p>IS said that they have volunteers and a voluntary scheme and if there are volunteers from FoPL Pboro Ltd would need a copy of the constitution. CM has spoken to PCVS and they are calling her back with regard to advice of volunteer and charity status IS and CM agreed this should be done properly,</p> <p>There are grants for small organisations. PCVS is part of a UK service.</p> <p>DG contacted auditors but they will charge as called an audit and this needs to be changed to a different term in the constitution. PCVS can advise and help.</p> <p>Previously John Hill who had checked the accounts had signed the figures as being</p>
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Conclusion Need to nominate new person to examine accounts for this year
Agreed PCVS for advice

Action items	Person responsible	Deadline
Meeting with PCVS Find appropriate person for examining accounts	DG & CM DG & MD	Next month Next month

Agenda item 10: Fundraising – National Lottery Community Fund (KB/CM)

FoPL had put in a bid for up to £10,000 and Peterborough Ltd had also put in a bid for £10,000. There may be an opportunity to put in another bid in following years. Peterborough Ltd failed because they're a Ltd company with a single shareholder, which is Peterborough Council. It is always worth trying . No intention to fund raise unless assurance of return.

The Mask theatre is performing Faustus in the Lido and they are in direct touch with DG and SH.

CM stated the Di Fox has asked about stewards no one came forward from the announcement at the AGM.

Mask about to send events licence

CM said Di Fox will be contacting.

SH commented that safe guarding officers and emergency action plan to be addressed.

Details will go to Jamie Fenton.

CM will get them from Di Fox.

DG suggested a day out to a neighbouring lido maybe using our link KB and going to Woodhall Spa to liaise and exchange ideas. A good team building exercise.

SH offered the use of a bus at a good price.

KC related to the committee that she has been to many different lidos such as: Hitchin, Hathersage and Droitwich, and the experiences gave her a broader view.

Thinking ahead 2026 will be 90 years anniversary.

Ideas for 2024 a triathlon, duathlon, integrating with the green wheel, athletic track a case of planning now for future events.

KC commented that planning should begin for next year as soon as the pool closes in September,

Agenda item 11: Additional Business

Discussion

NC informed the committee that he has a friend who gets seeds and plants from a nursery, he has been given 4 packets of seeds and bulbs. He has 40 plants that are not quite ready but can be brought on to be used later in the year.

This would be to surround the grass area and the border and with the donations from Tesco later this year they can be planted.

Sat 29th April, there is a plan to plant either side of the front entrance and the tubs. Tescos have a pool of volunteers that will be coming between 10-2 on that day.

KC asked when the season tickets are available they will be available to purchase from 23/07/23.

A lido user who had a day pass and complained that they were not aware that they couldn't swim during the break times between sessions. It was agreed that they should be informed at the desk that this is the case.

Discussion around the situation when they are very busy and the card machine is slow. They do use a tablet and have an extra member of staff.

IS said the whole system needs upgrading.

Café- is struggling to recruit staff. They have only taken £36.00 so far.

It will be only open 1 day a week and weekends.

There was general discussion of the ways that FoPL could help in the café. If Volunteering people would need to complete all the training that the council require for volunteers.

Agenda item 12: Date/s of the next meeting/s

Tuesday 25th July @ 14.00